**Student Tech Fee (STF) Oversight Committee**

Minutes of Meeting: April 15, 2021

Voting Members Present: Tommy Smith, Jaqueline Bach, Mette Gaarde, Ric Simmons (proxy for Craig Woolley), Stone Cox, Kwadwo Poku-Agyemang, Alexandra Basse (proxy for Marina Cole), Patrick Cormier (proxy for Hannah Barrios), Devin Scott (proxy for Samuel Rhodes), and Ricky Bryant (proxy for Gabrielle Debruler)

Guests: Tyler Kearney, David O’Brien, Brian Antie, Buddy Ethridge, Adam Clary, Craig Woolley, Paul James, Zelena Williams, Theresa Markey, John Duplantis, Aimee Riggs and Amanda Marshall

**Materials distributed:**

Minutes from March 18, 2021, Meeting

Vet STF Proposals

Computer Lab Print Stats

Combined Blank Rank Sheet

1. **Welcome and Introduction**

The meeting was chaired and called to order by Tommy Smith at approximately 3:00 p.m.

1. **Old Business**
2. **Approval of the March 18, 2021,** **Minutes** *(Smith)*

Stone Cox motioned to approve the minutes; Kwadowo Poku-Agyemang seconded the motion. The minutes were unanimously approved.

1. **Free Printing** **Initiative** (*Simmons*)

Ric Simmons presented statistics for the printing usage that was requested at the previous committee meeting. He discussed the downward trend in printing and that it is not only due to the lack of students on campus (Covid-19).

1. **New Business**
2. **Vet STF Proposals** *(Smith)*

Tommy Smith informed the committee that LSU Veterinary School has its own STF account, and a Vet committee approved the proposals. Ric Simmons motioned to approve the proposals; Ricky Bryant seconded the motion. The two proposals were unanimously approved.

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| **College/Dept** | **Project Name** | **Budget** |
| VET | Clinical skills model acquisition for teaching | $301,000 |
| VET | Purchase of new computers for students | $9,700 |

1. **PC Reallocation – Subcommittee** *(Smith)*

Tommy Smith explained that the PC reallocation is usually handled by a sub-committee consisting of the Chairperson, Faculty Senate Member, and SG President. Stone Cox motioned to approve the subcommittee; Ric Simmons seconded the motion. The subcommittee was unanimously approved.

1. **FY21-22 Discipline Specific Proposals** (*Smith*)

The committee discussed the discipline specific proposals, beginning with the proposals receiving the highest ranking by committee members. After discussing individual proposals, as well as the overall distribution of the funds, the following discipline specific proposals were approved for funding:

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| --- | --- | --- |
| **College/Dept** | **Project Name** | **Budget** |
| College of Art & Design | Digital Lighting & Production Studio - Art | $18,997 |
| College of Art & Design | Design and Print Synthesis: Enhancing Creative Potential in Art and Design - Art | $19,698 |
| College of Art & Design | Efficiency and Innovation for the Multimodal Studio - Interdepartmental | $115,535 |
| College of Agriculture | Incorporating Instruction in Modern Biological Techniques into Entomology | $55,000 |
| College of Agriculture | Enriched Technology Learning with Advanced Environmental Control Instruments - School of Soil, Environmental & Plant Sciences | $57,595 |
| College of Business | Finance Interactive Learning Boards | $50,000 |
| College of Engineering | Building Connected and Autonomous Vehicle Testbeds for Learning, Teaching and Research - Electrical & Computer  | $7,396 |
| College of Engineering | Acquisition of Modern Desktop 3D Scanners and Laptops to Enhance the Chevron Center for Engineering Education | $20,950 |
| College of Engineering | Software and Firmware Upgrades to Windows 10 for Honeywell and Agilent Operating Systems - Chemical | $56,728 |
| College of Engineering | XR Computing Platform for Millennial Learners - Electrical & Computer  | $147,770 |
| College of HSE | Sound System for Unobtrusive Observation Benefitting Student Training - Early Childhood/Education/Social Work | $39,500 |
| College of HSS | Training the Next Generation of Psychologists: VR & Digital Assessment - Psychology | $13,702 |
| College of HSS | Audiological Equipment for Applied Learning and Community Service - Communication Sciences & Disorders | $48,127 |
| College of M&DA | Furthering Filmmaking at LSU: Digital Filmmaking Technologies for Entertainment - Theatre | $124,697 |
| Mass Communication | Broadcast Cameras - Mass Communication | $41,304 |
| College of Science | Virtual ALEKS Helpline - Mathematics | $8,815 |
| College of Science | LSU CHEM VR: Virtual Reality for Chemistry Education - Chemistry | $35,747 |
| College of Science | Solid Foundations in Introductory Biology Laboratories - Biological Sciences | $49,473 |
| Student Affairs | E-Text, Captioning, Computer-Based Testing - Disability Services | $81,500 |

The total of these 19 projects is $992,534 of the allotted discipline specific budget of $1,000,000.

Stone Cox motioned to approve these proposals as discussed above; Kwadowo Poku-Agyemang seconded the motion. The motion was unanimously approved.

1. **Next Meeting Date**

 TBA

1. **Adjourned**

Stone Cox motioned to adjourn; Patrick Cormier seconded the motion. The motion was approved. The meeting adjourned at approximately 4:20 p.m.

**Reminders:** Please forward all agenda items and handouts to Tommy Smith or Amanda Marshall a minimum of one week prior to the next meeting.

Student Representatives: If you are unable to attend the next meeting, please send an alternate representative to ensure a quorum.

*Respectfully submitted, Tommy Smith, Chairman*

*Minutes recorded by Amanda Marshall*