

## APPENDIX A

### EMPLOYEE ACKNOWLEDGEMENT OF PS-67

LSU employees are hereby notified that the use, abuse, presence in the body of, reporting to work under the influence of, possession, transfer, storage, concealment, transportation, promotion, or sale of illegal or unauthorized drugs, alcohol or other substances, and related paraphernalia is strictly prohibited at all times while on duty, while in the course and scope of employment, while in an on-call status, or while on pay status, whether on or off LSUIState premises. This prohibition is required to assist in LSU's establishment and maintenance of a safe working environment for its employees and the general public.

It is understood that this policy may be implemented by such reasonable means as may from time to time be determined appropriate, including unannounced searches and inspections, in accordance with the law, of employee's personal effects and LSUIState properties as set forth herein.

Employees who decline or fail to submit to a drug screen or who otherwise violate the terms and conditions of this policy will be subject to disciplinary action, including discharge, even for a first offense violation.

My signature hereon indicates that I have read the Louisiana State University Substance Abuse and Drug-Free Workplace Policy (PS-67) and agree to comply with all of its requirements, including drug screening.

I understand that compliance with the Louisiana State University Substance Abuse and Drug-Free Workplace Policy is a condition of my employment or continued employment and, as such, in hereby agree to abide by the terms and conditions of this policy.

DATE: \_\_\_\_\_

\_\_\_\_\_  
EMPLOYEE NAME (PRINTED)

\_\_\_\_\_  
EMPLOYEE SIGNATURE

\_\_\_\_\_  
EMPLOYEE LSU ID NUMBER