



**School of Library &
Information Science**

**GRADUATE CERTIFICATE IN RECORDS & INFORMATION MANAGEMENT
(15 hours)**

STUDENT NAME:

LSU ID:

SEMESTER ADMITTED:

COURSE REQUIREMENTS:

CATEGORY 1 (9 hours)	Semester Scheduled	Semester Completed	Grade
LIS 7604 – 3 hours			
LIS 7612 – 3 hours			
LIS 7909 – 3 hours			

CATEGORY 2 (6 hours)	Semester Scheduled	Semester Completed	Grade

Total hours: 15 hours

CATEGORY 1 – Required courses:	Hours
LIS 7604 Principles of Records Management	3
LIS 7612 Information Governance	3
LIS 7909 Directed Independent Study	3

CATEGORY 2 – Select two elective courses	Hours
LIS 4511 Information Architecture	3
LIS 7505 Introduction to Digital Curation	3
LIS 7508 Management of Knowledge-based Assets in Organizations	3
LIS 7618 e-Discovery	3