

ACCOUNTING SERVICES SCHEDULE

September 2022



Monday	Tuesday	Wednesday	Thursday	Friday
			1 GLS c/o 10 am	2 Wage Payday period ending 8/26/22 Access Online Ledgers
5 Bank & University Holiday	6 Student time for period ending 9/2/22 locked @ 11:59 am	7	8	9 Student Payday period ending 9/2/22
12	13 Wage time for period ending 9/9/22 locked @ 11:59 am	14	15	16 Wage Payday period ending 9/9/22
19	20 Student time for period ending 9/16/22 locked @ 11:59 am	21 Academic Payday period ending 9/14/22	22	23 Student Payday period ending 9/16/22
26	27 Wage time for period ending 9/23/22 locked @ 11:59 am	28	29	30 Wage Payday period ending 9/23/22 Professional Payday period ending 9/30/22

TRAINING OPPORTUNITIES

Description	Division	Date	Time	Location
Business Managers' Meeting	----	Tues, 9/6	9:30 am - 11:00 am	Online via Zoom
Budget Instructor Led Workday Training	Budget & Planning	Wed, 9/7	10:00 am - 11:30 am	Online via Zoom
Procurement Institute	Procurement	Thurs, 9/8	9:00 am - 10:30 am	Online via Zoom
LaCarte Card	AP & Travel	Thurs, 9/8	9:00 am - 11:00 am	Online via Zoom
Effort and Key Personnel	SPA	Thurs, 9/8	9:00 am - 11:00 am	Online via Zoom
Special Meals	AP & Travel	Mon, 9/12	1:00 pm - 2:00 pm	Online via Zoom
Travel	AP & Travel	Wed, 9/14	9:00 am - 11:00 am	Online via Zoom
Intro to Post Award Administration	SPA	Wed, 9/14	9:00 am - 11:00 am	Online via Zoom
Sole Source Procurements	Procurement	Wed, 9/14	10:00 am - 11:00 am	Online via Zoom
Invoice Processing	AP & Travel	Tues, 9/20	9:00 am - 10:30 am	Online via Zoom
Specs and More Specs	Procurement	Thurs, 9/22	1:30 - 3:00 pm	Online via Zoom
Diversifying Spend	Procurement	Wed, 9/28	10:00 am - 11:00 am	Online via Zoom
Post Award Management Reports	SPA	Thurs, 9/29	9:00 am - 10:30 am	Online via Zoom

To register, go to the [Training and Event Registration website](#)