Department Letterhead

Date

**Re: Child’s First Name’s Study Participation**

**Dear** Mr. & Mrs. Parent Last Name**,**

 **Thank you for allowing us to work with** child **as part of my team’s research this** fall/ spring/ summer**.** He/ She **is a delight.**

 **We were studying** description of study**. The work with** Child **and the other participants was invaluable as we began to obtain new insights into how this process emerges. We hope to develop a scientific understanding of how this process emerges in healthy children like** child’s first name**, so that we can develop new treatments for children with developmental and emotional challenges.** Child’s first name **helped us along that path.**

 **I have attached a short summary of the study in case you are interested. If you have any follow-up questions, please feel free to contact me.**

 **Sincerely,**

 Primary Researcher.

 Title

 Program

 Contact Phone

 Contact Email

CC: Study Abstract with Results Attached